

# Trustees Annual Report and Financial Report

The Parochial Church Council of the parish of  
**East Preston with Kingston: St Mary the Virgin**

**for the year ended 31 December 2020**

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## Parish of East Preston

*Vicar:* The Rev Andrew J Perry, The Vicarage, 33 Vicarage Lane, East Preston BN16 2SP

*Independent Examiner:* Mr D Cross

*Bankers:* Barclays Bank, 1 Chapel Road Worthing BN11 1EX

*This Trustees Annual Report was compiled by the Vicar of St Mary's East Preston with Kingston, and adopted by the PCC at their meeting on 1 May 2021*

Parochial Church Council of East Preston with Kingston:  
St Mary the Virgin

## Trustees Annual Report for 2020

### Structure, governance and management

The Parochial Church Council (PCC) is a charity, and our registered Charity Commissioner's number is: 1180544. Its governing document is the Parochial Church Council (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council until the Annual Parochial Church Meeting (APCM) in October 2020:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Claire Hind Miss Lois Townsend	(Vice-Chair)
<i>Elected members: from April 2019</i>	Mrs Mary Darby Mrs Nova Brookes Mrs Gillian Mauderne Mrs Charis Harbidge Mrs Stella Collier Mrs Jacky Collett <i>vacancy</i> Mrs Lynne Brunton Mrs Mary Jeavons Mr Colin Crane Mr Chris Wood Mrs Kathryn Lockyear	(Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield	(Safeguarding Officer)
<i>ex-officio:</i>	Rev Emma Ham-Riche	
<i>Deanery Synod:</i>	Mrs Gill Quigley Mrs Sue Baldock <i>vacancy</i>	

(*Secretary:* Mrs Wendy Allen)

Following the Annual Parochial Church Meeting in April 2020 the following people stepped down: Lynne Brunton; Mary Jeavons; Colin Crane; Gill Quigley; Sue Baldock. We are sad to report that in September 2020 Gillian Mauderne died.

The following people were elected in their place:

Wendy Allen  
Gloria Russell  
Peter Lewis  
Lucy Hornby  
Pauline McLelland  
Helen Smith  
Vivien Ayling

Thus the following served as members of the Parochial Church Council following the APCM in October 2020:

<i>Vicar:</i>	The Rev Andrew Perry	(Chair)
<i>Church Wardens:</i>	Mrs Claire Hind Miss Lois Townsend	(Vice-Chair)
<i>Elected members from April 2020</i>	Mrs Wendy Allen Mrs Gloria Russell Mr Peter Lewis Mrs Mary Darby Mr Chris Wood Mrs Charis Harbidge Mrs Kathryn Lockyear Mrs Stella Collier Mrs Nova Brookes Mrs Helen Smith Mrs Vivien Ayling Mrs Jacqueline Collett	(Secretary)          (Treasurer)
<i>Co-opted:</i>	Mr Joe Padfield Mr Colin Crane	(Safeguarding Officer) (Fabric Committee, co-opted 10 Nov 2020)
<i>ex-officio:</i>	Rev Emma Ham-Riche	
<i>Deanery Synod:</i>	Ms Lucy Hornby Mrs Pauline McLelland <i>vacancy</i> <i>vacancy</i>	

In Feb after her mum's funeral, RG wrote: "I just wanted to thank you once more on behalf of all the family for your help and kindness over mum's funeral last Tuesday. It was a beautiful service, and we all appreciated your support very much, both at St Mary's and at the crematorium."

On 23 Feb, following the Music Night, C & V wrote: "Please convey our congratulations to all those involved in the Music Night last night. We thoroughly enjoyed the whole event. Wow!! What an evening."

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the clergy, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). In 2020 a change to the way Deanery Synod representation is calculated resulted in this parish being asked for four representatives. Church members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC is responsible for a wide range of matters affecting the parish, including compliance with health and safety; disability legislation and Safeguarding.

In their capacity as trustees, members of the PCC are responsible for the stewardship of funds and for the appropriate accounting and reporting of parish finances. The PCC works to ensure that each member of the committee is equipped to fulfil their role. Regular mailings from the diocese keep trustees up to date with developments and changes.

The PCC appointed Mr Joseph Padfield as Safeguarding Officer and co-opted him to serve on the PCC, where Safeguarding is a standing issue on the Agenda. Mr Padfield is responsible for ensuring that Disclosure and Barring Service checks are kept up to date for those who work with, or are responsible for work with, children and vulnerable adults as part of St Mary's ministry. There have been no incidents reported to him during the year 2020.

The Standing Committee is a sub-committee of the PCC and has the power to transact the business of the PCC between its meetings. The Standing Committee comprises: the incumbent, the church wardens, PCC secretary, PCC Treasurer and an elected PCC member.

In March MW wrote: "Just to say what a blessing it is to sit quietly in church and pray undisturbed. To light a candle too is a joy, so thank you for making the church available to enjoy a quiet time of peace and prayer. Much appreciated."

## Aim and Purposes

The primary objective of the PCC of East Preston with Kingston is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the Vicar, the Rev'd Andrew Perry, in promoting in the ecclesiastical parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

## Risk assessment

The PCC confirms that the major risks to which the council has been exposed have been identified by a risk analysis exercise carried out by PCC members.

In April P wrote: "thank you for all the notices and information leaflets to help us through Easter without your physical guidance... with your help and much thought provoking work... Good Friday & Easter [were] very much in our hearts..."

## Objectives

- ❖ To enable, prosper and further the worship of Almighty God in East Preston & Kingston.
- ❖ To seek to foster an environment where disciples can grow and flourish.
- ❖ To increase the membership of the Church.
- ❖ To co-operate with our ecumenical partners wherever possible.
- ❖ To serve our community in particular through the administration of the Occasional Offices of baptism, marriage and funeral rites;

pastoral care and evangelisation.

- ❖ To promote fellowship, friendship and community through an active programme of social activities.
- ❖ To become an inclusive, welcoming, outward-looking, thankful community who create a safe space in which to get to know God, explore Christian spirituality and worship; to relate our lives as disciples to this faith and to celebrate God's great gifts to us.
- ❖ To care for the building of which we are temporary custodians; to maintain the fabric and to make sure it is best suited to serving the mission of God in this parish.
- ❖ To ensure that, in line with "charities for the advancement of religion" we have due regard to our public benefit guidance when exercising any powers or duties to which guidance is relevant.
- ❖ To maintain positive links with businesses within the community of East Preston and Kingston, Infant and Junior Schools; Royal British Legion and Parish Council.

In March White Lodge Residential Home wrote: "just a little note of thanks for all your lovely drawings, letters and good wishes - it is so kind of you to think of us and to take the times to send them, it lifts our spirits and makes us smile..."

The year 2020 saw the global pandemic of COVID-19 affect our lives as individuals, as a local community, as a nation and as a world. A series of national lockdowns, instruction to "shield" and various restrictions aimed at limiting the spread of the disease led to new ways of communicating and worship with a reliance on social media and digital communication: this had a dramatic effect on activities during the year. (This included the postponement of the 2020 APCM until 18 October.)

## Review of the year

The full PCC met 5 times during the year (twice in person; twice via e mail and post; once via Zoom) in addition to the APCM in October. PCC Meetings were very well attended. PCC Minutes were published (redacted where appropriate) on the website.

## Activities

In Oct following the only wedding of the year (!) A & L wrote: "Thank you so much for conducting our unplugged wedding service in such a relaxed and intimate way. It was really lovely and was "very us". Your understanding of this was appreciated by us and our guests"

◆ Scattered throughout this report [in the grey boxes] are brief unsolicited testimonies of those who have had contact with the parish during the year which help to demonstrate public benefit. [These have been anonymised as much as possible.]

◆ During 2020 the Parish conducted 1 wedding; 0 baptisms; 6 funerals in Church with another 9 funerals at the Crematorium; 17 sets of ashes were interred in the churchyard.

◆ Kingston Parish Council made a grant to the Fantastic Gardeners to keep the churchyard looking neat and tidy, and during the year we benefitted from input from the Community Payback Scheme on Sunday mornings.

- ◆ Due to lockdowns much worship this year was presented online. Weekly eucharists on Sunday were celebrated and broadcast from the homes of clergy; Morning Prayer & Compline were live-streamed on weekdays. Numbers following live-streamed services were often double those of "normal" Sundays (occasionally three times); numbers following the weekday offices varied between about 20 and 60.
- ◆ Stations of the Cross, a Lent course run by the Quigley's and a course based on the Archbishop's Lent Book all started, and were then stopped.
- ◆ The church remained locked during lockdowns and books, paper etc were cleared out.
- ◆ Activities in the Spire Room ceased.
- ◆ The Sunday Club continued to keep young people connected with the provision of imaginative activities delivered and interactive information e mailed. Congratulations and grateful thanks to Charis, Gloria, Carol & the team. Charis and Lucy Hornby attended the Bible Society's "Open Book" training in February.
- ◆ In February Mary Jeavons became St Mary's Eco Champion and along with Rev Emma began to work through the registration process to become an Eco Church. As part of this the 'Show The Love' service in February encouraged people to consider how to make environmentally friendly changes to their lifestyles. ('Share The Love' is an initiative by The Climate Coalition.) Ann Bird arranged for the church to become a collection point for the Terracycle recycling scheme, supporting a local charity, Aspens.
- ◆ Lockdown put paid to our social calendar (including cancelling the Passion Play *Sacred Spaces*), but we did manage to put on a very well attended and popular Music Night in February. A Shrove Tuesday pancake lunch and Quiz was possible; and a Christmas Zoom Quiz and raffle for a Christmas Hamper.
- ◆ In ecumenical events: St Mary's joined with Our Lady Star of the Sea for an ecumenical Epiphany Service in January.
- ◆ Also Rev Emma and Fr Andrew met with Denise Mitchell, Chair of Churches Together in Rustington to strengthen relationships between CTR and East Preston.
- ◆ Rev Emma was invited to speak at the CAMEO group at Littlehampton Baptist Church.
- ◆ St Mary's was well represented at the Day of Prayer service at Rustington URC
- ◆ Following the death of Fr David Rea at Our Lady Star of the Sea, Fr Stephen Ortiga arrived and met with Rev Emma & Fr Andrew, and is keen for the churches to work together.
- ◆ John & Charis Harbidge arrange a COVID-safe collection during Christian Aid Week.
- ◆ In March, having assembled all the necessary information and put in place all the procedures asked of us, the parish completed the Simple Quality Protects (SQP) element of our Safeguarding.
- ◆ Rev Emma, Fr Andrew and Joe all undertook further regular Safeguarding training during the year.
- ◆ Tracey Hammond started working alongside Joe Padfield in preparation to take over as Safeguarding Officer when Joe is ordained and leaves the parish in 2021.

In Nov, during Lockdown 2 and in reaction to the on-line Remembrance Sunday mass, R wrote to Rev Emma: "Thank you for this morning's service with the sensitive act of remembrance (and beautiful flowers). I have appreciated being able to follow many of the services via Facebook/ Vimeo and have often slipped into St. Mary's for quiet prayer and reflection. For one who no longer holds a strong faith the church's ministry speaks to my spirit and I am grateful. So thanks to all of you for your dedication and support."

- ◆ Fr Andrew and Rev Emma continue to attend (by Zoom) the monthly East Preston Business Breakfast to help communication and build networks within the village.
- ◆ Following three Covid-related delays Rev Emma Ham-Riche was ordained priest by +Ruth Bushyager, Bishop of Horsham, in St Mary's on 11 October 2020 with a limited congregation, but lots watching on the livestream.
- ◆ Rev Emma continues to be a very hard working and creative curate, bringing energy, insights and spirituality to the parish in her many gifts and skills.
- ◆ In November broadband was installed into St Mary's church (using a legacy from Gill McAlpine) and livestream services from church became possible.
- ◆ The 75th Anniversary of Victory in Europe was marked with an online reflection.
- ◆ Rev Emma led prayers for Merchant Navy Day
- ◆ Rev Emma & Fr Andrew presided at very low-key Remembrance Sunday events in the parish.
- ◆ "Families at 3" services were run on the first Sunday of the month in Autumn 2020 as an alternative to Sunday Club.
- ◆ Donations for (alternatively) the Littlehampton Food Bank and the Family Support Work Food Bank were extremely generous, especially as the weather got colder between Harvest & Christmas.
- ◆ Friends of St Mary's managed to sell 3,000 Christmas Cards (of 2019's Christmas Tree Festival) and made £897 profit.
- ◆ For Advent/Christmas the parish offered: Nine Lessons and Carols as a broadcast; an Advent Windows Trail round the parish; DIY Take Away Christingle; and Midnight Mass in two sittings (the only service in the year for which booking was required)
- ◆ Jacky Collett organised Christmas Greetings (in place of Christmas Cards) to raise funds for Education West Africa.
- ◆ The Women's Fellowship held a Christmas service in church and crafted stars which were hung in the churchyard for passersby to take home and decorate their trees.
- ◆ Fr Andrew took part in the virtual East Preston Junior School Christmas Celebrations and as the East Preston Yarn Bombers struck and produced hundreds of Christmas-related figures in the village, Fr A was immortalised in wool!

In Dec, following the interment of her mum's ashes, S wrote:  
 "Thank you for such a nice service. As I tipped my Mum's Ashes into the hole, I felt a great relief that she was, at last, joined with my Dad. It was the last thing I was able to do for her."

## Achievements and performance

### Electoral Roll Report

At the start of 2020 the Electoral Roll stood at 110. Of these, 57% live in the parish, and 43% live outside the parish. Four members were removed due to death, one moved house, one was an administrative error (appearing twice!). The average weekly attendance combining both Sunday services (when in church) stood at 80-100 (usually this number increases at festivals and special occasions and includes both adults and children).

### Fabric Report

The Fabric Committee of St Mary's researched and discussed priority work as mentioned in the last Quinquennial Inspection. Chair of the Fabric Committee, Colin Crane writes:

Work on the Church Fabrics was curtailed greatly in 2020 due to the COVID 19 lockdown.

One job that was completed in January before the lockdown was the treatment against Woodworm of two main beams in the nave.

Also it had been agreed that the monies received from Kingston Parish Council for the years 2019 & 2020 amounting to £700 and the money in the Church Flower Fund of £300 could be used to replace the old shed in the Churchyard used by the Flower Club. With the kind help of Jenny Bromfield assisted by Fr. Richard the old shed was demolished and a new one erected using help from the Littlehampton

Probation Service “ Payback Team”. Thanks go to Jenny and Fr. Richard for managing the project.

*Colin Crane*

The small group of volunteers known as “The Fantastic Gardeners” continue to oversee maintaining the churchyard in conjunction with Arun District Council who maintain cutting the grass, hedge and any tree work within the churchyard and family grave plots.

Health and Safety monitoring continues to be carried out with annual inspections to the boiler, fire extinguishers and fire blanket and organ.

A local company carried out essential works in cleaning out the gutters and removal of moss from the path at the west door entrance path.

## **Deanery Synod**

Our parish remains part of Arundel & Bognor Deanery Synod, and our representatives are Lucy Hornby and Pauline McLelland. Lucy Hornby writes:

The Deanery Synod have met twice in 2020 via Zoom due to the pandemic.

The first meeting was focused around Finance. We were presented with the 2021 budget and an explanation on the current situation that we were experiencing due to Covid 19 pandemic, the impact we were facing and possible disruption depending on length of it continuing. Parishes were strongly recommended to pay their full amount of parish share enabling to provide ministry in all 359 parishes and reach out into communities in Sussex. Parish ministry increased by 0.36% so a full time stipendiary priest would cost £74,300 in 2021. We were joined by The Archdeacon The Venerable Luke Irvine-Capel who thanked all clergy for going beyond their call of duty by developing new skills throughout the pandemic with Zoom meetings, live-streaming services for all to access from home.

The second meeting we welcomed the new Bishop of Horsham Rt Revd Ruth Bushyager who shared her journey from a young age to becoming a Bishop with a question and answer session afterwards. John Stirland chairperson of The Deanery Finance who presented a report on the financial position of the Deanery in 2020 and presented the pledges for Parish Share 2021 for approval.

*Lucy Hornby*

## **Financial Review**

Please refer to the accompanying accounts for more detail, but here is a summary:

- 1 The total receipts, and general unrestricted funds received, were £100,169 (2019: £143,674) and are detailed in the financial statement
- 2 Expenditure on general fund equalled the income in the year which, with movements on designated and restricted funds, gave a net increase in funds of £77,362 (2019: £91,167).
- 3 The largest expenditure of the PCC was the sum of £50,000 (2019: £54,737) paid to the Diocese to cover ministry costs. This amount covers the housing and stipend and pension costs of the clergy; a standard sum for diocese central costs; clergy training and a contribution to national church funds. It is effectively the bill for having a full time stipendiary priest. In 2020 the actual bill was £74,035 (of which we paid 68% (2019: we paid 76%). We need to move to paying at least 100% of the Parish Share (which will be £74,300 in 2021) if we want to keep a full time stipendiary priest. Currently other churches are supporting us by paying more than 100% of their Parish Share.

Kathy Lockyear took over as Treasurer and has been working very hard, with huge assistance from Erica Hussey and Peter Lewis to prepare the Accounts and help the PCC keep a track on their finances over the year. We are very grateful to them all!



## Reserves Policy

It is the PCC's policy:

- ❖ to maintain a balance on the general unrestricted funds which equates to approximately two months worth of unrestricted payments as contingency against unforeseen situations.
- ❖ to spend restricted and endowment funds in line with their terms and conditions
- ❖ to invest fund balances with the CBF Church of England deposit fund. (Currently such funds are restricted or endowment funds only)

The PCC recognises with gratitude and appreciation those groups and individuals who make their service of God and of His Church clear by their generous giving of their time, money and effort. Much of the work of this parish is undertaken by a generation who are entering their senior years. Failing health and vigour are reducing energies which could be relied upon in the past.

In order for the Church to thrive and grow we need to continue to engage in evangelism, mission and faith sharing to encourage growth in numbers as well as growth in faith, love and service. We were evangelised by those who helped to make Jesus real to us - and they did a successful job (otherwise we wouldn't be here!) - so we need to do what they did and pass on our faith to this current generation.

## Trustees' responsibilities statement – unincorporated charity

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2006 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the PCC by



.....  
**Father Andrew Perry**



## **INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

This report on the accounts of the Parochial Church Council for the year ended 31 December 2020, which are set out on pages 2 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

### **Respective responsibilities of the Parochial Church Council and examiner**

As the members of the Parochial Church Council you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Regulations and section 145(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

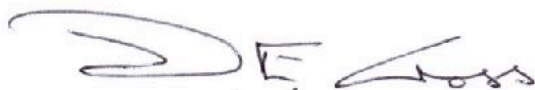
### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D CROSS  
Independent Examiner

Date: 22-04-2021

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

	<b>Notes</b>	<b>General Fund</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>TOTAL FUNDS</b>	
		<b>£</b>	<b>£</b>	<b>£</b>	<b>2020</b>	<b>2019</b>
					<b>£</b>	<b>£</b>
<b>Income</b>						
Voluntary income	2(a)	81,183		3,646	84,829	77,975
Activities for generating funds	2(b)	4,812		2,049	6,861	20,030
Income from investments	2(c)	39		78	117	172
Church activities	2(d)	6,901			6,901	10,659
Other incoming resources	2(e)	1,461			1,461	34,838
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income</b>		94,396		5,480	100,169	143,674
	-----	-----	-----	-----	-----	-----
<b>Expenditure</b>						
Fund-raising trading costs	3(a)	1,525		751	2,276	3,503
3(b)	75,086			75,086	87,664	
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total resources expended</b>		76,611		751	77,362	91,167
		-----	-----	-----	-----	-----
<b>Net incoming/(outgoing) resources before other recognised gains and losses</b>		17,785		5,022	22,807	52,507
Transfer between funds						
Gains/(loss) on investment assets on revaluation				101		217
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>		17,785		5,123	22,908	52,724
Balances brought forward at 1 January 2020		22,801	40,940	38,541	102,282	49,558
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Balances carried forward at 31 December 2020</b>		<b>40,586</b>	<b>40,940</b>	<b>43,664</b>	<b>125,190</b>	<b>102,282</b>
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 8 to 17 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**BALANCE SHEET AT 31 DECEMBER 2020**

	<b>Notes</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
<b>Fixed assets</b>			
Tangible Fixed assets	5	7	7
Investment assets	6	1,851	1,750
		<u>1,858</u>	<u>1,757</u>
		-----	-----
<b>Current assets</b>			
Stock		250	250
Debtors	8	39,884	19,705
Short term deposits		-	9,584
Cash at bank and in hand		91,145	77,925
		<u>131,279</u>	<u>107,464</u>
<b>Liabilities:</b> amounts falling due within one year	9	(7,947)	(6,939)
		<u>123,332</u>	<u>100,525</u>
		-----	-----
<b>Net assets</b>		<u>125,190</u>	<u>102,282</u>
		=====	=====
<b>Funds</b>	7/10		
General		40,586	22,801
Designated		40,940	40,940
Restricted		43,664	38,541
		<u>125,190</u>	<u>102,282</u>
		=====	=====

**Approved by the Parochial Church Council on 1 May 2021 and signed on its behalf by:**

*F. Andrew Perry*

.....  
**Father Andrew Perry**

*K Lockyear*

.....  
**Mrs K Lockyear Honorary Treasurer**

The notes on pages 8 to 17 form part of these accounts.

# PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1 Accounting policies

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice (SORP) FRS102 (effective 1 January 2015).

The accounts have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups which are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### Funds

Funds held by the PCC are:

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds represent monies set aside by the PCC out of general funds for specific future purposes.

Restricted funds represent:

- a) Income from trusts which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) Donations received for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

#### Incoming resources

##### Voluntary income sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

##### Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

##### Church activities

Funds raised by the fete and similar events are accounted for gross.

Sales of books and candles are accounted for gross.

##### Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 Accounting policies (contd)**

**Resources used**

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church Activities

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

**Fixed assets**

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by s.10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1st January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1st January 2001 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 2 years.

Investments

Investments are valued at market value at 31st December.

**Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**2 Income**

	<b>General Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL FUNDS</b>	
				<b>2020 £</b>	<b>2019 £</b>
(a) Voluntary income					
Planned giving:					
Gift aid donations	31,489			31,489	32,090
Tax recoverable	8,710		293	9,003	9,514
Legacies	33,532			33,532	12,000
Collections (open plate)	3,572			3,572	7,282
Special Collection					410
Donations, appeals etc	3,880		3,353	7,233	18,936
	<u>81,183</u>	-----	<u>3,646</u>	<u>84,829</u>	<u>77,975</u>
	-----	-----	-----	-----	-----
(b) Activities for generating funds					
Fund-raising	4,812		2,049	6,861	20,030
	<u>4,812</u>	-----	<u>2,049</u>	<u>6,861</u>	<u>20,030</u>
	-----	-----	-----	-----	-----
(c) Income from investments					
Dividends and interest including tax recoverable	39		78	117	172
	<u>39</u>	-----	<u>78</u>	<u>117</u>	<u>172</u>
	-----	-----	-----	-----	-----
(d) Income from church activities					
Fees from weddings etc	6,901			6,901	10,659
	<u>6,901</u>	-----	<u>6,901</u>	<u>6,901</u>	<u>10,659</u>
	-----	-----	-----	-----	-----
(e) Other incoming resources					
Churchyard grants	350			350	350
Sundry income	1,111			1,111	34,488
	<u>1,461</u>	-----	<u>1,461</u>	<u>1,461</u>	<u>34,838</u>
	-----	-----	-----	-----	-----
<b>Total income</b>	<u><u>94,396</u></u>	<u>-----</u>	<u><u>5,773</u></u>	<u><u>100,169</u></u>	<u><u>143,674</u></u>

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**3 Expenditure**

	<b>General Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>TOTAL FUNDS</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
(a) Fund raising trading costs					
Fetes, bazaars, other fund-raising					
Events	1,525		751	2,276	3,503
-----	-----	-----	-----		
(b) Church activities					
Special collections					410
Ministry: diocesan parish share	50,000			50,000	54,737
clergy expenses	1,380			1,380	2,506
parsonage house repairs-					
and rates	5,272			5,272	5,659
curate expenses	3,129			3,129	2,052
Church running expenses	3,075			3,075	3,227
Church maintenance	1,380			1,380	4,825
Churchyard upkeep	1,600			1,600	515
Organist and choir	1,308			1,308	2,304
Upkeep of services	2,011			2,011	1,436
Wedding and funeral costs	3,269			3,269	4,695
Depreciation of inalienable assets				-	-
Printing, stationery and sundry-					
Administration	1,623			1,623	3,369
Secretary				-	-
Sundry expenses	799			799	1,803
Professional fees	240			240	126
	<u>75,086</u>	<u>-----</u>	<u>-----</u>	<u>75,086</u>	<u>87,664</u>
	-----	-----	-----	-----	-----
<b>Total Expenditure</b>	<u><u>76,611</u></u>	<u><u>-----</u></u>	<u><u>751</u></u>	<u><u>77,362</u></u>	<u><u>91,167</u></u>



**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON  
NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>4</b>	<b>Staff costs</b>	<b>2020</b>	<b>2019</b>
	Wages and salaries	£1,308	£2,304
		<u>          </u>	<u>          </u>

No other member of the PCC received any reimbursement of expenses or remuneration during the year ended 31st December 2020 (2019 £Nil).

**5 Tangible fixed assets for use by the PCC**

	<b>Equipment £</b>	<b>Keyboard and Microphone £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 January 2020	4,568	1,058	5,626
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 December 2020	4,568	1,058	5,626
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Depreciation</b>			
At 1 January 2020	4,561	1,058	5,619
Charge in year	-	-	-
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 December 2020	4,561	1,058	5,619
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Net Book Value</b>			
At 31 December 2020	7	-	7
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 December 2019	7	-	7
	<u>          </u>	<u>          </u>	<u>          </u>

<b>6</b>	<b>Investments</b>	<b>Restricted Funds £</b>	<b>Total £</b>
	Movements in the year:		
	Market value at 1 January 2020	1,750	1,750
		<u>          </u>	<u>          </u>
	Market value at 31 December 2020	1,851	1,851
		<u>          </u>	<u>          </u>
	Holdings at 31 December 2020:		
	231 shares in the CBF Church of England investment fund (2019: 231 shares)		
	81 shares in COIF Charity Funds investment fund (2019: 81 shares)		

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>6</b>	<b>Investments</b> (contd)	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	Foundation of George Oliver	392	379
	Bell Acre Charity	1,459	1,371
		<u>1,851</u>	<u>1,750</u>

**7 Analysis of net assets by fund**

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Fixed assets	7			7
Investment fixed assets			1,851	1,851
Current assets	48,526	40,940	41,813	131,279
Current liabilities	(7,947)			(7,947)
	<u>40,586</u>	<u>40,940</u>	<u>43,664</u>	<u>125,190</u>

<b>8</b>	<b>Debtors</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	Income tax recoverable	8,678	9,631
	Other debtors	31,207	10,074
		<u>39,884</u>	<u>19,705</u>

<b>9</b>	<b>Liabilities: amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
	Diocese quota	-	-
	Creditors for goods and services	6,102	5,094
	Other creditors	720	720
	Accruals	1,125	1,125
		<u>7,947</u>	<u>6,939</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARY THE VIRGIN EAST PRESTON WITH KINGSTON**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

**10 Fund details**

**Designated funds**

The Designated funds at 31 December 2020 comprise a Planned Improvement Fund and a Fabric fund designated for the maintenance and refurbishment of the church, and a Restoration Fund.

	<b>Balance at 1.1.20 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Balance at 31.12.20 £</b>
Planned Improvement Fund	18,796			18,796
Fabric Fund	1,504			1,504
Restoration and Repair Fund-	20,640			20,640
	<u>40,940</u>			<u>40,940</u>

**Restricted funds**

The restricted funds at 31 December 2020 comprise the Foundation of George Oliver which is for the provision of the Sunday school and religious education, the Bell Acre Charity. The Bell Acre Charity fund arose as a result of donations received for the restricted purpose of the maintenance of the bell and fabric of the Church. The Friends of St Mary PCC have raised funds to finance major repairs to the fabric of the church building.

	<b>Balance at 1.1.20 £</b>	<b>Incoming Resources £</b>	<b>Resources Expended £</b>	<b>Gains and (losses) on investments £</b>	<b>Balance at 31.12.20 £</b>
Trustees of J Lytton	1,004				1,004
Bell Acre Charity	2,138	42		88	2,268
Foundation of George Oliver	722	13		13	748
Friends of St Mary's	34,677	5,718	751		39,644
	<u>38,541</u>	<u>5,773</u>	<u>751</u>	<u>101</u>	<u>43,664</u>

# 2020 in Posters

**+**  
ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**MASS FOR  
ASH WEDNESDAY**  
WITH PREBENEDICATION OF ASHES  
WEDNESDAY 26 FEBRUARY  
10AM & 7:30PM  
Remember that you have the words of your priest written  
in your hands and that he is the Lord of Life!

YOU ARE INVITED TO A...  
**Blessing of the  
Backpacks**  
A special 'Back to School' service  
for children and their families  
Sunday 13 September 3pm  
St Mary the Virgin,  
East Preston with Kingston  
Bring your backpack, book bag, tie bag, lunch bag,  
school bag.

TO MAKE THE ORIGINAL  
CHRISTINGLE WITH  
PRECISION  
**TAKEAWAY  
DIY  
CHRISTINGLE**  
ALL THE BITS YOU'LL NEED TO MAKE  
YOUR CHRISTINGLE IN A BAG  
Includes instructions & a bag  
of 25 pieces of food  
www.stmarys.org.uk

**Christmas  
Zoom Quiz**  
Sunday 20 December 3pm  
Please contact Fr Andrew or Peter online  
for details of how to join!  
\*REVAJPSRRV@BTINTERNET.COM  
EHAMRICH@gmail.com

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**DVD  
SALE**  
WITH FREE, FRIENDLY  
DELIVERY SERVICE!  
TO VIEW THE LIST OF DVDS FOR SALE  
OR TO ORDER, CONTACT CHRIS  
01505 784256  
CHRIS.WOODRUFF@LCCOR.COM

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**FAMILIES AT 3**  
A special service for children & their families  
on the first Sunday of each month of 3pm  
SUNDAY 7 OCTOBER 3PM HARVEST  
SUNDAY 1 NOVEMBER 3PM REBORNANCE  
SUNDAY 8 DECEMBER 3PM ADVENT

**UNWANTED DVDS?  
DONATE THEM TO  
ST MARY'S!**  
These will be catalogued and sold for sale at  
£1 each or £3 for a box set.  
All funds will go to St Mary's Church.  
Purchases will be delivered to your home (observing  
social distancing guidelines) by a friendly face.  
**RAISING FUNDS FOR ST MARY'S  
AND SMILING A SMILE FOR YOU!**  
Contact Chris Wood for collection details and more information  
01505 784256  
chris.woodruff@lccor.com

**Sunday Club**  
Photo collage of children and adults participating in activities.

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**REFLECTIONS  
FOR LENT  
WITH COMPLINE**  
based on 'aying Yes to Life' by Ruth Valerio,  
The Archbishop of Canterbury's Lent Book 2020  
#LiveLent  
TUESDAY 3 MARCH 7:30PM (WITH MASS)  
MONDAY 9 MARCH 7:30PM  
WEDNESDAY 13 MARCH 7:30PM  
TUESDAY 24 MARCH 7:30PM  
TUESDAY 31 MARCH 7:30PM  
An opportunity to rebuild our relationship with our  
planet, and in turn, with God, who is Lord of everything.  
http://www.thecholegood.org.uk

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**Music  
Night**  
Saturday 22 February  
Doors open 7pm  
Music starts 7:30pm  
Licensed Bar  
Tickets £6 available from  
Chris 01505 784256

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**Show  
the  
Love**  
MAKE BEAUTIFUL  
THINGS HAPPEN  
THIS VALENTINE'S  
DAY  
SUNDAY 9 FEBRUARY 3PM  
JOIN US TO 'SHOW THE LOVE FOR A SAFER  
& CLEANER FUTURE BY TAKING A PLEDGE  
TO DO YOUR BIT TO REDUCE YOUR  
CONTRIBUTION TO CLIMATE CHANGE  
WWW.SHOWTHELOVE.ORG.UK

ST MARY THE VIRGIN,  
EAST PRESTON WITH KINGSTON  
**Advent  
Calendar  
Windows Trail**  
Follow the East Preston Advent Calendar  
through the windows.  
A free window will show something on  
each window each day from 9am  
Monday to Thursday in December.  
Then ahead, the windows will display  
with a message.  
SUNDAY 4 JANUARY 10:30AM  
Bring your own Bible, based to the  
calendar at St Mary's Church  
on Christmas Eve,  
Monday 24 December, 2-5pm,  
to draw a small prize.  
Compline  
and  
juicy



# 2020 in Photos

